

## Appendix 3

Rother District CPE - Timescales

		Week starting	Week ending	
		Start	End	Duration
<b>1 - Initial assessment, develop business case and headline approval</b>		<b>09-Oct-17</b>	<b>29-Jun-18</b>	<b>36 weeks</b>
	RDC Overview and Scrutiny committee approve business case	19-Mar-18	23-Mar-18	1 week
	RDC cabinet meeting	09-Apr-18	13-Apr-18	1 week
	RDC full council approval of CPE	21-May-18	25-May-18	1 week
	ESCC CMT meeting	14-May-18	18-May-18	1 week
	ESCC Cabinet approval	25-Jun-18	29-Jun-18	1 week
<b>2- Preparatory TRO work and signing and lining inventory</b>		<b>15-Jan-18</b>	<b>25-May-18</b>	<b>19 weeks</b>
	TRO database (map existing restrictions to be CPE'd)	15-Jan-18	20-Apr-18	6 weeks
	Assess anomalies and signing/lining needs	26-Feb-18	20-Apr-18	8 weeks
	Prepare detailed plans of signing / lining needs outside areas we are changing	26-Feb-18	25-May-18	13 weeks
	Meet with ESCC highways to discuss signing / lining needs and works programming	21-May-18	25-May-18	1 week
<b>3 - Detailed informal consultation on TROs</b>		<b>23-Apr-18</b>	<b>5-Oct-18</b>	<b>26 weeks</b>
	Site visits - design layout in areas restrictions are changing inc. signing/lining needs	23-Apr-18	07-Sep-18	21 weeks
	Assess detailed locations for P&D machines	23-Apr-18	07-Sep-18	21 weeks
	Bills of quantities and cost estimates	16-Jul-18	07-Sep-18	8 weeks
	Draw up detailed informal plans	16-Jul-18	07-Sep-18	8 weeks
	Prepare informal consultation outline strategy	16-Jul-18	07-Sep-18	8 weeks
	Rother CPE project officer meeting	10-Sep-18	14-Sep-18	1 week
	Establish excluded roads (for CPE application) meet with Police / HA	17-Sep-18	21-Sep-18	1 week
	Send email to councillors etc	01-Oct-18	05-Oct-18	1 week
	Deliver informal consultation on TROs	01-Oct-18	12-Oct-18	2 weeks
	Informal consultation	15-Oct-18	02-Nov-18	3 weeks
	Rother CPE project officer meeting	26-Nov-18	30-Nov-18	1 week
	Finalise strategy to take forward to formal consultation	26-Nov-18	30-Nov-18	1 week
<b>4 - CPE application to DfT</b>		(Note: 3 stages over 18 months)		
	<b>Initial liaison with DfT (advise of application / go live timescale)</b>	<b>25-Jun-18</b>	<b>29-Jun-18</b>	<b>1 week</b>
	<b>Full application to DfT</b>	<b>22-Jul-19</b>	<b>27-Sep-19</b>	<b>10 weeks</b>
	<b>DfT issues statutory instrument</b>	<b>13-Jan-20</b>	<b>28-Feb-20</b>	<b>7 weeks</b>
<b>5 - Formal consultation</b>		<b>03-Dec-18</b>	<b>26-Jul-19</b>	<b>34 weeks</b>
	Draw up detailed formal plans/draft TRO and undertake safety audit review	03-Dec-18	05-Apr-19	18 weeks
	Send email to councillors etc	13-May-19	17-May-19	1 week
	Deliver formal consultation on TROs	13-May-19	24-May-19	2 weeks
	TRO advertised / formal consultation	27-May-19	14-Jun-19	3 weeks
	Acknowledge responses/add to hub/respond to queries	17-Jun-19	26-Jul-19	6 weeks
<b>RDC Elections</b>		<b>25-Mar-19</b>	<b>10-May-19</b>	<b>7 weeks</b>
	Purdah period	25-Mar-19	03-May-19	6 weeks
<b>6 – ESCC Planning Committee</b>		<b>15-Jul-19</b>	<b>06-Sep-19</b>	<b>8 weeks</b>
	ESCC Planning Committee	02-Sep-19	06-Sep-19	1 week
<b>7 - Works arrangements</b>		<b>08-Jul-19</b>	<b>13-Mar-20</b>	<b>34 weeks</b>
	Prepare works order (initial focus on unchanged restrictions)	08-Jul-19	13-Sep-19	10 weeks
	Signing & lining installation - <i>unchanged restrictions (refurbishment)</i>	16-Sep-19	20-Dec-19	14 weeks
	Signing & lining installation - <i>new restrictions</i>	28-Oct-19	13-Mar-20	18 weeks
	P&D machine base installations	06-Jan-20	13-Mar-20	10 weeks
<b>9 - Making TRO</b>		<b>09-Sep-19</b>	<b>03-Apr-20</b>	<b>31 weeks</b>
	Advertise Notice of making	30-Mar-20	03-Apr-20	1 week
<b>10 - Final processes</b>		<b>16-Mar-20</b>	<b>24-Apr-20</b>	<b>6 weeks</b>
	P&D machine installation and testing	16-Mar-20	17-Apr-20	5 weeks
	Press coverage / communications strategy	30-Mar-20	17-Apr-20	3 weeks
	Distribute sealed TRO	20-Apr-20	24-Apr-20	1 week
<b>11 - Commence enforcement</b>		<b>20-Apr-20</b>	<b>24-Apr-20</b>	<b>1 week</b>