

Part 4 - 5

Rules of Procedure

Overview and Scrutiny Procedure

Rules

CONTENTS

Rule	Page
1. Number of Overview & Scrutiny Committees	4 - 5 - 1
2. Who may sit on Overview & Scrutiny Committees?	4 - 5 - 1
3. Who may sit on Sub-Committees / Task and Finish Groups?	4 - 5 - 2
4. Meetings of Overview & Scrutiny Committee / Sub-Committees	4 - 5 - 2
5. Quorum	4 - 5 - 2
6. Chairman	4 - 5 - 2
7. Work Programme	4 - 5 - 2
8. Agenda Items	4 - 5 - 3
9. Who May Speak at Overview & Scrutiny Committees / Sub-Committees / Task and Finish Groups?	4 - 5 - 3
10. Policy Review and Development	4 - 5 - 3
11. Reports from the Overview & Scrutiny Committee	4 - 5 - 4
12. Making sure that Overview & Scrutiny reports are considered by the Executive	4 - 5 - 4
13. Rights of Overview & Scrutiny Committee Members to documents	4 - 5 - 5
14. Members and Officers giving account	4 - 5 - 5
15. Attendance by others	4 - 5 - 5
16. Call-in	4 - 5 - 6
17. Call-in and Urgency	4 - 5 - 7
18. Procedure at Overview & Scrutiny Committee Meetings	4 - 5 - 7