

COUNCIL TAX – RESIDENTS OF NURSING/CARE HOME AND HOSPITAL DISREGARD



Please fill in this form and return it to: Rother District Council, Post Handling Service, P.O Box 10665, Nottingham, NG6 6DZ

Telephone: (01424) 787000 **Fax:** (01424) 787755

E-mail: revenuesandbenefits@rother.gov.uk

Web: www.rother.gov.uk/counciltax

Name and Address:	Council Tax account number:
	Property address this form relates to (if different):

Please read the information over the page before you fill in your application

Your daytime telephone number

Full names of all persons over 18 residing in property:

Please have the declaration below completed by the relevant establishment

Full Name of disregarded person

Date of admission and discharge

Establishment name and address

Signature

Date

Office held

Official stamp

Any changes in circumstances should be notified to the council within 21 days.

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People who remain permanently in a hospital (NHS hospital or Armed Forces medical centres), nursing/care home as their main home will not be counted for Council Tax purposes.

If you are a resident in the above for a short time and have a home elsewhere you will continue to be liable for Council Tax.

When is a discount possible?

Council Tax is normally charged on the assumption that two or more people aged 18 or over live in a property.

If there is only one adult living there, they can apply for a single person's discount of 25%. However, if anyone aged 18 or over moves permanently into hospital or a nursing/care home and without them there is only one adult living in the property, you may apply for the same 25% discount.

When is an exemption possible?

If a property is left unoccupied because the person(s) previously living there has permanently moved into a nursing/care home or hospital, you may apply for an exemption from Council Tax.

An exemption means that no-one has to pay Council Tax for that property.

What is a care home?

A care home can mean a residential care home, a nursing home, a mental nursing home, some sorts of hostel, for example, a bail hostel or other residential accommodation where personal care is provided.

What happens if I qualify?

We will send you an adjusted bill showing the appropriate reduction within 10 working days of receipt of your documents.

This information can be made available in large print, Braille, audio/CD or in another language upon request.

Please telephone: 01424 787000 or

Email: revenuesandbenefits@rother.gov.uk

Data Protection Act – How we collect and use the information you give us.

We must protect the public funds we handle and so we may use the information you have provided on this form to prevent and detect fraud. We may also share this information, for the same purposes, with other organisations which handle public funds.