

# NNDR – APPLICATION FOR DISCRETIONARY RELIEF FOR CHARITIES AND COMMUNITY AMATEUR SPORTS CLUBS



**Please fill in this form and return it to:**

Rother District Council, P.O Box 60, Bexhill on Sea, TN39 3JX

**Telephone:** (01424) 787000 **Fax:** (01424) 787755

**E-mail:** [businessrate@rother.gov.uk](mailto:businessrate@rother.gov.uk)

**Web:** [www.rother.gov.uk](http://www.rother.gov.uk)

**Please read the information on this page and overleaf before you fill in your application.**

Applicant(s):  Correspondence Address:   Telephone:  Email:	Account Number:  Property address this form relates to:
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The Council has the discretion to allow relief to charities and registered amateur sports clubs, from the remaining 20% of their rates charge after the 80% mandatory relief has been applied. The Council also has the discretion to allow up to 100% relief to any other voluntary organisations, groups or clubs.

Please complete the details below and return the form to the above address with the requested evidence. Where the questions are not appropriate then please answer N/A.

1. Name of organisation:

2. General objectives of organisation:

3. Purpose for which the premises is used:

4. Are the premises used for any other purpose?

5. **Please provide copies of your audited accounts and balance sheets for the previous 2 years together with forecasts of income and expenditure for the coming year.** If no accounts are available then a summary of the financial position of the organisation can be used.

6. Does the organisation run a bar?

Yes  No

**If yes**, are all the proceeds from the bar used to support the organisation?

Yes  No

**Continued overleaf...**

7. Please provide details of the membership and subscription rates:

8. Are there any restrictions placed on membership?

9. Is membership drawn mainly from Rother residents?

10. Does your organisation promote the use of its facilities to people other than its members?

11. Does your organisation promote training or education for its members to promote skills?

**Declaration: I confirm that the above particulars are correct to the best of my knowledge and belief and understand it is a criminal offence for a ratepayer to give false information when making an application for relief:**

Signed

Date  /  /

Print Full Name

Capacity of Person Signing

**This information can be made available in large print, Braille, audio/CD or in another language upon request. Please telephone: 01424 787000 or Email: [customerservices@rother.gov.uk](mailto:customerservices@rother.gov.uk)**

**Data Protection Act – How we collect and use the information you give us.**

We must protect the public funds we handle and so we may use the information you have provided on this form to prevent and detect fraud. We may also share this information, for the same purposes, with other organisations which handle public funds.